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8 June 1973

MEMORANDUM FOR THE RECORD

SUBJECT: DD/PTOS Reorganization

1. In accordance with the writer's oral presentation to members of the Task Force on 6 June 1973 it is proposed that individual Branch names and slot structures appearing on the "Proposed Office of Security Organization" Chart, dated 15 May 1973, be changed as follows to better accommodate the functional responsibilities planned for the four Headquarters Branches:

Overseas Activities Branch

Chief
Sec Off
Sec Off
Sec Off
Steno
Clk. Steno

25X9

Domestic Activities Branch

Chief
Sec Off
Sec Off
Sec Off
Clk Steno

Engineering and Maintenance Branch

Chief
Sec Off
Sec Off
Clk Steno

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Services Branch

Chief
Sec Off
Sec Off
Sec Off
Steno



25X9

Interagency Transfer

Chief
Sec Off

2. The essential functions planned for the Branches identified in the previous paragraph include:

a. Overseas Activities Branch

25X1C

(1)
(2)



25X1C

25X1C

- (3) Overseas Alarm Program
(4) Systems Analysis and Counter-Intelligence Programs

b. Domestic Activities Branch

- (1) Domestic Audio Countermeasures Inspection Program
(2) Headquarters Alarm Program (D. C. Metropolitan Area)
(3) DCI Support Program

c. Engineering and Planning Branch

- (1) Contract Monitoring Programs
(2) Liaison with ORD, OTS and other Government Agencies
(3) Physical and Technical Equipment Developments
(4) Technical Threat Analysis

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d. Services Branch

- (1) Briefing Program
- (2) Training Program
- (3) Logistics Support and Control
- (4) Equipment Maintenance and Repair

25X1A

Chief, Technical Division

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